

Part-Time Driver - MeANS

The part time bus driver is responsible for the transportation of students enrolled at MeANS. This may be via the School Bus, 14 passenger bus, or 7 passenger van. This may include daily transportation to and from school for our day students and/or transportation of the on-campus students to and from drop-off points where their parents will pick them up

Duties and Responsibilities:

- Driving MeANS students to and from school.
- To make daily pre-trip and post-trip inspections of the assigned vehicle, to insure its safe operation. Report any defects immediately to supervisor.
- The driver will check for any damage and for belongings that may have been left behind after every run.
- Fill out daily pre-trip sheets and time sheets.
- Abide by all State of Maine and Federal motor vehicle laws and school board policies.
- Maintain control of passengers and ensure their safety.
- Drivers will attend scheduled workshops (safety, discipline, etc.).
- Drivers will report all student disciplinary matters to supervisor.
- Reports all incidents of work-related accident/illness within 24 hours; maintain a safe work environment; ensure that a safe environment is maintained in the workplace by adhering to all safety rules and requirements (Safety Policies) and report any safety hazards to immediate supervisor.
- Demonstrates awareness and sensitivity to the cultural and socioeconomic characteristics of the service population
- All other duties as may be reasonably assigned by the supervisor.

Qualifications:

Cooperative attitude: reliable and honest. Must have a high school diploma or equivalent. Satisfactory reference, background, driving, and health checks. Must have a valid Maine driver's license.

Salary/Benefits:

Wage and benefit package as determined by the Board of Directors.

Other Relevant Information: \$100,000/\$300,000 automobile liability insurance coverage if transporting MeANS students.