

MeANS Board of Directors Meeting
Thursday, 1/18/24
from 4:30 pm to 6:30 pm
At the Maine Academy of Natural Sciences School building
13 Easler Road, Hinckley, ME 04944

Present - Board: Mike, Anna, Dana, Kim, Mary, Sally, Whitney.

Present - MeANS: Matt, Pat, Ashley, Alyssa, Emanuel.

- Board Chair Call Meeting to Order (Mike Muir) - Time: 4:31PM.
- Additions/Adjustments to the Agenda
 - None.
 - New MeANS Staff Introductions - Alyssa Boudreau.
- Public Comment - None.
- Staff/Student Presentation - None.
 - a. Campus Student Leaders.
- Consent Agenda
 - a. Motion: To see what action the Board wishes to take regarding approval of the Consent

Motion (who): Kim.

Seconded: Mary.

Result: All in favor.

Agenda including:

- Approval of Board Meeting Notes from 11/16/23
- Head of School Report
- Committee reports
 - 1. 11/16/23 HR Committee Notes
 - 2. 1/3/24 Academic Affairs Committee Q1 Report - Motion/Second/Discussion/Vote?

- Action and Discussion Items
 - a. Action: FY23 Q4 Financials (separate attachment)
 - Motion: To see what action the Board wishes to take regarding approval of the FY23 Q4 Financials

Motion (who): Mary.

Seconded: Erin.

Discussion: Ashley went over the final financials - one adjustment made. Grant reconciliation off by \$27.00. Revenue favorable. Over budget on operating expenses. Grant revenue favorable. Had to change balance sheet set-up.
Board did not have any questions about the report.

Result: All in favor.

b. Discussion Continued/Possible Action: To see what action the Board might like to take in setting Board restrictions/procedures on the Fifield gift.

For consideration:

Draft Motion One: The board restrict (designate) the funds that remain in the fund and make them a board restricted endowment fund, subject to the policies established for investments at MeANS. The fund would be named the Ramsay Fifield Endowment and the revenue from it would be dedicated towards supporting operating costs for the Threshold Program.

For consideration:

Draft Motion Two: The board would agree to pay back the money borrowed from the fund to pay for two teachers this year in Threshold. The re-payment would occur whenever there was a surplus of funds in a given budget year. 15% of that surplus would be dedicated to the repayment of these funds until such time as they were fully repaid.

Emanuel - If there is an emergency, we can undesignate as opposed to a restricted.

Erin - Pro-endowment - board designated fund.

Motion (content - if one is made): The Fifield Endowment - Board designated - leverage interest, not principle. Nothing in motion regarding repayment.

Motion (who): Mike.

Seconded: Mary.

Result: All in favor.

More discussion - Repayment - Sally likes draft motion 2 - Board would agree to pay back \$160,000 to pay for 2 additional teachers in threshold - repayment occur with surplus funds 15 percent of surplus dedicated to repaying.

Sally moves for Draft Motion 2.

Seconded: Mary.

Discussion: Whitney finds it problematic.

Result: Sally a yes, but motion does not pass.

c. "Missing Policies" - First Reading

- ADC-R (we have ADC) "Tobacco Use and Possession Administrative Procedure"
- IHBEA "English Language Learners Plan"
- IHBAAR (we have IHBAAR) "Referral and Use of General Education Interventions Administrative Procedure"
- JIC "Student Code of Conduct"

Motion (who): Mary.

Seconded: Erin.

Discussion - Anna found Type-o - word "go" on last page.

Result: All in favor to accept - Additional feedback before March meeting.

- Information Sharing
 - a. Matt - Commission approved application to reduce our contracted enrollment to 200 students. Maine Public did an entire afternoon with our Blacksmithing program. MPR and national as well. Nothing published yet, but they will let us know when. Moley grant has been submitted.
- Other
 - a.
- Prep for next Meeting
 - a. March 14, 2024.
 - 3:30 - School leadership and strategic planning work before regular Board Meeting.
 - b. Voluntary training topics?
 - Possibly - Federal and school law as it applies to us

- **Adjourn**

Motion (who): Anna.

Seconded: Mary.

Result: 5:41PM.

Time: 1 hr., 10 minutes.